



Addictions Professionals Association of Saskatchewan, Inc.

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Sample Letter to Mayor and Councils

Current Date

Insert Mayor's Name, title and address

Dear Mayor _____ and Council members:

Re: Saskatchewan Addictions Awareness Week, November 17-23, 2013

On behalf of (*your agency name or committee*) I am pleased to request that you designate the week of November 17-23, 2013 Saskatchewan Addictions Awareness Week.

The local committee/agency regards alcohol, tobacco, drug use and gambling as a public health issue with the potential of seriously affecting individuals, family members and the community.

Our committee/agency is active in planning and conducting local awareness activities.

Locally, a variety of awareness activities are being planned and we would appreciate your endorsement of this week.

(Include a brief description of past or currently planned activities specific to your town.)

Our intent is that we will build on past activities and continue to do things in our community.

Enclosed is a sample proclamation for consideration.

For further information or discussion feel free to contact me at _____

Sincerely yours,

What unites us necessitates we work together to find better ways.